

**CONSTITUTION OF THE  
TOWNSVILLE & DISTRICTS  
MOTORCYCLE RIDERS' ASSOCIATION  
INCORPORATED**

**1. NAME**

The name of the association shall be the Townsville & Districts Motorcycle Riders' Association Incorporated.

**2. AIMS**

The aims of the association are:

- 2.1 To promote road safety.
- 2.2 To promote a better image for motorcycling.
- 2.3 To work for fair and sensible legislation.
- 2.4 To participate in charitable and community service activities.

**3. DEFINITIONS**

The following terms are used in this constitution:

3.1 Office Bearer:

The Incumbent President, Vice President, Secretary, Treasurer, Membership Officer, Publicity Officer.

3.2 Executive Position:

The position of President, Vice President, Secretary and Treasurer.

3.3 Executive Committee:

The members elected to Executive Positions.

3.4 Full Member:

A member with full membership rights as described below.

## **4. MEMBERSHIP**

### 4.1 Full Membership:

Any person eighteen years or older who agrees with and supports the aims of the association and has not previously been expelled from the association is eligible for full membership. A full member has the following rights for one calendar year:

- The right to attend all meetings and functions.
- Full voting powers at General Meetings.
- Wear association badges and the logo.
- The right to receive any association newsletter.

### 4.2 Family Membership:

A family membership shall comprise any legally recognised couple or single parent and their children up to vehicle licensing age. Family membership is available upon payment of one and a half times the current membership fee for one calendar year. The family will receive only one copy of any association newsletter. Adult members will have full membership rights. The children shall be entitled to attend meetings and functions and wear the association logo.

### 4.3 Associate Membership:

Any person who agrees with the aims of the association but not wishing or not entitled to full membership may join as an associate member. Expelled members may join as associate members if approved by a majority vote of members at a General Meeting. Upon payment of three quarters of the current membership fee an associate member shall be entitled to:

- Attend all meetings and functions.
- Wear association badges and the logo.
- Receive any member discounts available.
- Receive any association newsletters.

Note that an associate member is not entitled to vote.

### 4.4 Life Membership:

Life membership may be granted to any individual in recognition of outstanding service to the association, by majority vote at a General Meeting. Life members have full membership rights but no membership fee is payable. The children of life members shall be entitled to attend association meetings and functions and wear the association logo. Any member who pays ten years membership fees in advance shall automatically become a life member.

### 4.5 Conditions Of Membership

4.5.1 No member shall use the name of the association nor any names titles or logos of the association for personal profit or advancement. Neither shall any company or other organisation use the association name or logos without written permission from the Executive Committee. Permission is granted subject to confirmation by majority vote at the next General Meeting.

- 4.5.2 Any member, including life members, who in the opinion of the Executive Committee has acted or is acting in a manner detrimental to the association may be suspended by the Executive Committee pending expulsion from the association. The suspended member must be notified by registered mail to their last known address and may not be expelled before the next General Meeting.
- 4.5.3 The suspended member loses all normal rights and privileges but has the right to appeal against their suspension at the next General Meeting. At such meeting the suspended member shall be given the opportunity to fully present their case and the Executive Committee or those members thereof who suspended the member subsequently shall likewise have the opportunity to present its or their case. The appeal shall be determined by the vote of the members present at such meeting. If a member is expelled their membership fee is forfeited.
- 4.5.4 All applications accompanied by the correct fees for membership, shall be considered by the Executive Committee at their next meeting and they shall thereupon determine the admission or rejection of the applicant. Any applicant who receives a majority of the votes of the members of the Executive Committee present at the meeting at which such application is being considered shall be accepted as a member to the class of membership applied for. Upon acceptance or rejection of any application for any class of membership, the secretary shall forthwith give the applicant notice in writing of such acceptance or rejection.
- 4.5.5 If an application for membership is rejected the applicant may within one month of receiving written notification thereof, lodge with the Secretary written notice of his intention to appeal against the decision of the Executive Committee. Upon receipt of such notification the Secretary shall convene, within two months of the date of receipt by him of such notice, a General Meeting to determine the appeal. At such meeting the rejected applicant shall be given the opportunity to fully present their case and the Executive Committee or those members thereof who rejected the application subsequently shall likewise have the opportunity to present its or their case. The appeal shall be determined by the vote of the members present at such meeting. If an application fails their membership fee is refunded in full.
- 4.5.6 Association membership badges, cloth and metal, shall remain the property of the association and must be returned when a member leaves the association through resignation, expulsion or expiration of financial membership.
- 4.5.7 There are no restrictions on the numbers of members who may wish to join any class of membership. Membership numbers are unlimited.

## **5. FEES**

The current membership fee shall be set by majority vote at General Meetings. Membership fees are payable for each calendar year of membership, except by life members.

## **6. EXECUTIVE POSITIONS AND THE EXECUTIVE COMMITTEE**

The executive positions shall be; President, Vice President, Secretary, Treasurer, all of whom shall be full members of the Association and such number of other full members of the Association, as the members of the Association at any General Meeting may from time to time elect, such as Membership Officer and Publicity Officer and their duties shall be:

### **6.1 President:**

The president shall be the nominal head of the association. He is to chair all meetings and represent the association at all functions and public events where possible.

### **6.2 Vice President:**

The Vice President shall generally assist the President and in his absence assume his duties.

### **6.3 Secretary:**

6.3.1 The secretary shall conduct the correspondence of the Association, maintain contact with all affiliated bodies and inform the association of matters related to them. The secretary shall convene all General Meetings of the Association by giving at least 14 days notice of any such meeting to the members of the Association.

6.3.2 The manner by which such notice shall be given shall be determined by the Executive Committee: Provided that notice of any meeting for the purpose of hearing an appeal by a member against expulsion from the Association by the Executive Committee, shall be given in writing. Notice of a General Meeting shall clearly state the nature of the business to be discussed thereat.

6.3.3 The secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Executive Committee Meeting and General Meeting to be entered in a book to be opened for inspection at all reasonable times by any financial member who previously applies to the secretary for that inspection. For the purpose of ensuring the accuracy of the recording of such minutes, the minutes of every Executive Committee Meeting shall be signed by the chairman of that meeting or the chairman of the next succeeding Executive Committee Meeting verifying their accuracy. Similarly the minutes of every General Meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding General Meeting:

Provided that the minutes of any Annual General Meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding General Meeting or Annual General Meeting.

#### 6.4 Treasurer:

- 6.4.1 The treasurer shall keep account of the finances and assets of the Association. The Treasurer shall have available at each General Meeting a summary of the Association's finances for the past month. All financial matters must be referred to the treasurer.
- 6.4.2 As soon as practicable after the end of each financial year the Treasurer shall cause to be prepared a statement containing the particulars of:
- (a) the income and expenditure for the financial year just ended; and
  - (b) the assets and liabilities and of all charges and securities affecting the Association at the close of that year.
- 6.4.3 All such statements shall be examined by the auditor who shall present his report upon such audit to the Secretary prior to the holding of the Annual General Meeting next following the financial year in respect of which such audit was made.
- 6.4.4 The Auditor for the Association shall be appointed when required by the Executive Committee.

#### 6.5 Membership Officer:

- 6.5.1 The Membership Officer shall keep a register of all members names and addresses and their dates of admission. The Membership officer shall accept membership fees and issue membership cards and badges. The Membership Officer shall inform members when the expiry of their membership is imminent. All fees received shall be handed to the Treasurer as soon as practicable.
- 6.5.2 Particulars shall also be entered into a register of deaths, resignations, expulsions and any other particulars as the Executive Committee or the members at any General Meeting may require from time to time.
- 6.5.3 The register shall be open for inspection at all reasonable times by any member who previously applies to the secretary for such inspection.

#### 6.6 Publicity Officer:

The Publicity Officer liaises with the electronic and printed media to further the stated aims of the association.

## **7. ELECTION OF OFFICE BEARERS**

- 7.1 The office bearers of the Association shall be elected at the Annual General Meeting. All present Office Bearers will retire from office, but shall be eligible upon nomination for re-election.
- 7.2 Persons nominating or being nominated must have full membership rights at the time.
- 7.3 The election of Office Bearers and other members of the Committee shall take place in the following manner:
- 7.3.1 Any two members of the Association shall be at liberty to nominate any other member to serve as an Officer or other member of the Committee.
  - 7.3.2 The nomination, which shall be in writing and signed by the member and his proposer and seconder, shall be lodged with the Secretary at least fourteen days prior to the date of the Annual General Meeting at which the elections are to take place.
  - 7.3.3 A list of the candidates' names in alphabetical order, with the proposers' and seconders' names shall be posted in conspicuous places, such as motorcycle dealerships' windows, for at least seven days immediately prior to the Annual General Meeting.
  - 7.3.4 Should, at the commencement of such meeting, there be in sufficient nominations, nominations may be taken from the floor of the meeting.
  - 7.3.5 Voting for the election of office bearers may be by secret ballot by members with full membership rights, at the request of any candidate (voting only needs to take place if there are two or more nominees for a position).
- 7.4 The nominal term of office shall be until the next Annual General Meeting. Any office bearer absenting themselves from three consecutive meetings without reasonable excuse and/or notice shall be removed from their position. Casual vacancies on the committee may be filled by majority vote at the next General Meeting.

## **8. POWERS OF THE EXECUTIVE COMMITTEE**

The following specific powers are additional to any implied elsewhere in the constitution:

- 8.1 The Executive Committee shall have the general control and management of the administration to conduct the day to day business of the Association and work to promote the aims of the Association.
- 8.2 The Executive Committee is to consider and authorise expenditure and resolve claims and demands made on the Association. It is to create, dissolve and appoint members to general committee positions subject to confirmation at the next General Meeting. It is to create, dissolve and appoint members to sub-committees as required.

## **9. MANAGEMENT OF THE AFFAIRS OF THE ASSOCIATION**

The management of the Association rests with the membership at General Meetings. Subject thereto, the management of the Association rests with the Executive Committee.

## **10. CONSTITUTION**

Subject to the provisions of the Associations Incorporation Act, these Rules may be amended, rescinded or added to from time to time by a special resolution carried at any general meeting: Provided that no such amendment, rescission or addition shall be valid unless the same shall have been previously submitted to and approved by the Director General, Department of Justice, Brisbane.

## **11. MEETINGS**

- 11.1 The first general meeting shall be held at such time, not being less than one month nor more than three months after the incorporation of the Association and at such place as the Executive Committee may determine.
- 11.2 The Annual General Meeting shall be held within three months of the close of the financial year.
- 11.3 The business to be transacted at every Annual General Meeting shall be -
  - 11.3.1 the receiving of the Executive Committee's report and the statement of income and expenditure, assets and liabilities and mortgages, charges and securities affecting the property of the association for the preceding financial year;
  - 11.3.2 the receiving of the auditor's report upon the books and accounts for the preceding financial year;
  - 11.3.3 the election of members of the Executive Committee.
- 11.4 Notice of the impending Annual General Meeting shall be given in a newsletter and/or by publication in a local newspaper giving at least one months notice. Executive Committee Meetings shall be held at least bimonthly at a time and venue agreed to by the committee provided that notice is given to Executive Committee members at least seven days prior to the meeting. General Meetings may be held monthly at a set time and venue agreed to by the committee and members provided that notice is given to members at least seven days prior to the meeting.
- 11.5 The Secretary shall convene a special Executive Committee Meeting upon a written request being made by at least one third of the Executive Committee members. The requisition shall clearly state the reasons why such special meeting is being called and the nature of the business to be transacted thereat. Written notice at least seven days prior to the date of the meeting is to be given to each member of the Executive Committee.

- 11.6 The Secretary shall convene a special General Meeting upon a request made in writing to the Association, signed by at least one third of the members presently on the Executive Committee, or at least the number of ordinary members of the Association which equals double the number of members presently on the Executive Committee plus one. The request shall clearly state the reasons why such meeting is being convened and the nature of the business to be transacted thereat. Upon receipt of such requests the secretary shall within seven days convene a meeting for a date not more than fourteen days after the receipt of the request. All notices of special General Meetings shall be notified in an association newsletter and/or by publication in a local newspaper.
- 11.7 Subject as provided elsewhere in these rules, the Executive Committee may meet and regulate its proceedings as it thinks fit: Provided that any questions arising at any meeting of the Executive Committee be decided by a majority vote and in the case of equal votes, the question shall be deemed to be decided in the negative.
- 11.8 The President shall preside as Chairman at every meeting of the Executive Committee, or if there is no President, or if he is not present within ten minutes after the nominated time for holding the meeting, the Vice President shall be Chairman, or if the Vice President is not present at the meeting, then the members may choose one of their number to be Chairman of the meeting.
- 11.9 If within twenty minutes from the time appointed for the commencement of a Executive Committee Meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Executive Committee, shall lapse. In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Executive Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.
- 11.10 Unless otherwise provided by these rules, at every General Meeting:
- 11.10.1 the President shall preside as Chairman, or if there is no President, or if he is not present within fifteen minutes after the time appointed for the holding of the meeting or is unwilling to act, the Vice-President shall be the Chairman or if the Vice-President is not present or is unwilling to act then the members present shall elect one of their number to be Chairman of the meeting;
  - 11.10.2 the Chairman shall maintain order and conduct the meeting in a proper and orderly manner;
  - 11.10.3 every question, matter or resolution shall be decided by a majority of votes of the members present;
  - 11.10.4 every member present shall be entitled to one vote and in the case of an equality of votes the Chairman shall have a second or casting vote: Provided that no member shall be entitled to vote at any General Meeting if his annual subscription is more than one month in arrears at the date of the meeting;



- 11.10.5 voting shall be by show of hands or a division of members, unless at least one-fifth of the members present demand a ballot, in which event there shall be a secret ballot. The Chairman shall appoint two members to conduct the secret ballot in such a manner as he shall determine and the result of the ballot as declared by the Chairman shall be deemed to be the resolution of the meeting at which the ballot was demanded;
- 11.10.6 a member may vote in person or by proxy or by attorney and on a show of hands every person present who is a member or a representative of a member shall have one vote and in a secret ballot every member present in person or by proxy or by attorney or other duly authorised representative shall have one vote;
- 11.10.7 the instrument appointing a proxy shall be in writing, in the common or usual form under the hand of the appointor or of his attorney duly authorised in writing or, if the appointor is a corporation, either under seal or under the hand of an officer or attorney duly authorised. A proxy may but need not be a member of the Association. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot;
- 11.10.8 where it is desired to afford members an opportunity of voting for or against a resolution the instrument appointing a proxy shall be in the following form as near thereto as circumstances permit:-

**TOWNSVILLE AND DISTRICTS  
MOTORCYCLE RIDERS' ASSOCIATION INCORPORATED**

I \_\_\_\_\_ of \_\_\_\_\_,  
 being a member of the abovenamed Association, hereby  
 appoint \_\_\_\_\_ of \_\_\_\_\_, or  
 failing him, \_\_\_\_\_ of \_\_\_\_\_,  
 as my proxy to vote for me on my behalf at the (Annual)  
 General Meeting of the Association, to be held on the  
 \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_ and at any  
 adjournment thereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

Signature.

This form is to be used \_\_\_\_\_ \*in favour of the resolution.  
 \_\_\_\_\_ \*against

\*Strike out whichever is not desired. (Unless otherwise instructed, the proxy may vote as he thinks fit.);

- 11.10.9 the instrument appointing a proxy shall be deposited with the Secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument proposes to vote.

## **12. QUORUM**

- 12.1 At every meeting of the Executive Committee a simple majority of a number equal to the number of members elected and/or appointed to the Executive Committee as at the close of the last General Meeting of the members, shall constitute a quorum.
- 12.2 At any General Meeting the number of members required to constitute a quorum shall be double the number of members presently on the Executive Committee plus one.
- 12.3 If a quorum is not present within twenty minutes of the appointed time for a meeting that meeting shall not proceed.

## **13. VOTING**

- 13.1 Issues will be decided or motions carried by a show of hands by those entitled to vote. Any full member can demand a secret ballot on any vote taken at a General Meeting.
- 13.2 Any member unable to be present but entitled to vote may communicate their vote in writing to an office bearer prior to the commencement of the meeting.
- 13.3 Any full member unable to be present but entitled to vote may appoint another full member to act as their proxy. Notice of this is to be given in writing to an office bearer prior to the commencement of the meeting.

## **14. REMOVAL OF OFFICERS**

- 14.1 Any office holder of the Association may be removed at any time by a successful vote on a motion of no confidence in that officer by all full members present at a General Meeting.
- 14.2 Any vote of no confidence passed at an Executive Committee Meeting shall take immediate effect but shall be subject to ratification at the next General Meeting. The proposer and seconder of the original motion shall prepare a submission to the General Meeting. The Officer concerned shall be given the opportunity to present a defence at the next General Meeting. The secretary shall ensure that ratification of any motion of no confidence is the first item on the agenda. Details of the voting on the original motion shall be reported to the General Meeting. Should the no confidence motion fail to be ratified the officer concerned shall be immediately reinstated to his position.
- 14.3 Votes of no confidence passed at General Meetings shall not require ratification and there is to be no right to appeal against the decision.
- 14.4 Any officer or committee member so removed shall not be eligible to stand for any position within the association for two years from the date of the resolution.

**15. REMOVAL OF COMMITTEE**

- 15.1 Any member may move a motion of no confidence in the committee at any General Meeting. This motion must be seconded as normal and must be voted on immediately. To be successful a vote of no confidence in the committee must obtain 75% of the votes of all members present.
- 15.2 If successful the proposer of the motion shall immediately take the chair. Together with the seconder of the motion and at least one other full member who voted in favour of the motion the proposer shall form an interim committee until elections can be held. These elections shall be held no later than the next General Meeting, which shall be deemed to be a special General Meeting. (Refer section 11.2 of these rules)
- 15.3 After a successful vote of no confidence the interim committee shall take possession of all the books and papers of the association together with the bank account cheque book. The evicted committee shall sign the following document (Section 15.4) acknowledging the successful vote of no confidence.

**15.4 TOWNSVILLE AND DISTRICTS  
MOTORCYCLE RIDERS' ASSOCIATION INCORPORATED.**

Date (date of General Meeting)

To whom it may concern

We, the undersigned, being the officers and ordinary members of the committee of the above association acknowledge that at the General Meeting of the association held on this date, a motion of NO CONFIDENCE in this committee was passed by the members present.

The management of the association is therefore vested in the interim committee as follows:

President: (name of motion proposer)  
Secretary: (name of motion seconder)

Signed:	(name)	President
	(name)	Vice President
	(name)	Secretary
	(name)	Treasurer
	(name)	Membership Officer
	(name)	Ordinary members

## **16. FINANCE**

- 16.1 All funds shall be deposited in the name of the Association in a financial institution decided upon by the Executive Committee as soon as practicable after receipt thereof.
- 16.2 All amounts of twenty dollars or over shall be paid by cheque. Cheques are to be signed by any two Executive Committee Members, or other member authorised from time to time by the Executive Committee.
- 16.3 Cheques shall be crossed "not negotiable", except those in payment of petty cash recoupments, which may be open.
- 16.4 The Executive Committee shall determine the amount of money which shall be kept as a petty cash float.
- 16.5 The income and property of the Association whencesoever derived shall be used and applied solely in promotion of its objects and in the exercise of its powers.
- 16.6 The financial year shall end on the 30th of June.

## **17. BOOK INSPECTION**

All books of the association and a list of members (names only) will be opened at any General Meeting provided seven days notice is given in writing to the secretary.

## **18. RESIGNATION**

- 18.1 Any member of the Executive Committee may resign from his position on the Committee by providing the Secretary with a written notice of intent and such resignation shall take effect at the time such notice is received, unless a later date is specified in the notice, when it shall take effect from that later date.
- 18.2 Any member may resign from the Association by providing the secretary with a written notice of intent and such resignation shall take effect at the time such notice is received, unless a later date is specified in the notice, when it shall take effect from that later date.

## **19. POLITICAL AFFILIATIONS**

The Association shall not affiliate with any political parties.

## **20. COMMON SEAL**

The Executive Committee shall provide for a Common Seal and for its safe custody. The Common Seal shall only be used with the authority of the Executive Committee and every instrument to which the seal is affixed shall be signed by a member of the Executive Committee, or by any other person authorised by the Executive Committee for that purpose.

## **21. RECORDS**

The Executive Committee shall provide for the safe custody of all records, books, documents, instruments of title, assets and any other property belonging to the Association.

## **22. DISSOLUTION**

If the association is dissolved for any reason in accordance with the provisions of the Associations Incorporation Act 1981/1990 the assets and properties remaining after the settlement of all just debts shall not be disbursed to the members but shall be given to bodies with similar aims to the association or to a recognised charity which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Association under or by virtue of rule 16.5, such institution or institutions to be selected by the members of the Association.

**END**

THIRD SCHEDULE  
Part A  
MANDATORY RULES

1. The secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Management Committee meeting and general meeting to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the secretary for that inspection. For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every Management Committee meeting shall be signed by the Chairman of that meeting or the Chairman of the next succeeding general meeting or annual general meeting.

6.3.3

2. Subject to the provisions of the Associations Incorporation Act, these Rules may be amended, rescinded or added to from time to time by a special resolution carried at any general meeting: Provided that no such amendment, rescission or addition shall be valid unless the same shall have been previously submitted to and approved by the Director General, Department of Justice and Corrective Services, Brisbane.

10

3. The income and property of the Association whencesoever derived shall be used and applied solely in promotion of its objects and in the excise of its powers.

16.5

Part B  
MATTERS TO BE PROVIDED FOR IN RULES

1. The name of the incorporated association. 1
2. The objects of the incorporated association. 2
3. The classes of membership of the incorporated association, the manner of determining admission to each class of membership and whether such membership is limited or unlimited in numbers. 4
4. The membership or other fees (if any) to be paid by the members of each class of membership of the incorporated association. 5
5. Whether or not there is a right of rejection or termination of membership and if so, the manner of determining same. 4.5.2 & 4.5.4
6. Whether or not there is a right of appeal against rejection or termination of membership and if so, the manner of such appeal. 4.5.3 & 4.5.5
7. The manner in which the Register of Members shall be kept. 6.5

8. In relation to the Management Committee –
  - (a) the designation of the positions which shall comprise the Management Committee and the manner of election or appointment of members to such positions; 6 & 7
  - (b) the term of office of the members of the Management Committee; 7.4
  - (c) the resignation of members of the Management Committee; 18.1
  - (d) the manner of removal from office of members of the Management Committee, whether or not there is a right of appeal therefrom and if so, the manner of such appeal; 14
  - (e) the manner of filling casual vacancies occurring on the Management Committee; 7.4
  - (f) the frequency of meetings of the Management Committee, the manner of calling such meetings and the requisite notices thereof; 11.4 & 11.5
  - (g) the procedure to be adopted at meetings of the Management Committee and the size of the quorum thereof; and 11.7, 11.8, 11.9 & 12.1
  - (h) the functions and powers of the Management Committee. 8
9. In relation to general meetings of the incorporated association –
  - (a) the requisite basis necessary for convening such meetings; 6.3.1
  - (b) the procedure to be adopted at such meetings and the size of the quorums thereof; and 11.1, 11.10 & 12.2
  - (c) the manner of calling such meetings. 6.3.2
10. The form, custody and use of the Common Seal of the incorporated association. 20
11. The manner in which the income and property of the incorporated association is to be managed and in particular, the mode of drawing and signing cheques for and on behalf of the incorporated association. 16
12. The preparation of a statement of income and expenditure, assets and liabilities and mortgages, charges and securities affecting the property of the incorporated association for each financial year and the presentation of the same, after audit, to the members. 6.4.2 & 11.3.1
13. The frequency at which the financial affairs of the incorporated association are to be audited and the presentation of an auditor's report to the members. 6.4.2 & 11.3.2
14. The custody of the books, documents, instruments of title and securities of the incorporated association. 21
15. The closing date of the financial year of the incorporated association. 16.6
16. Distribution of surplus assets on winding up. 22